

A day in the life: Payroll

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Due to the weekly, fortnightly and monthly pay cycles of our clients every day is kept fresh and unique. As you gain an understanding of the routines and wishes of each client you can plan ahead and bring a structure to the daily routine in payroll with a rough idea each day of what you can expect. Client queries and calls break-up the routine and keep each day unpredictable due to the variety of requests and questions.

Depending on the week, day or time of the month we can be doing complex payrolls with hundreds of staff, communicating with clients to answer their queries, calculating redundancies and SMP entitlements, weekly payrolls that are processed same day, reviewing PAYE payments to HMRC to uploading pensions. There is always something different from the day before.

Each member of the payroll team has a portfolio of clients allowing us to form a strong relationship with our clients due to the frequent calls and emails shared. I enjoy the variety of clients we get to work closely with each day and there is great satisfaction in resolving any issues they may be facing.

Overall, I enjoy working in payroll as my varied workload keeps my day interesting and fresh and I get to work with a diverse range of clients.

